



**STEEL POINT**  
SOLUTIONS, LLC

MISSION DRIVEN,  
CUSTOMER FOCUSED,  
INNOVATIVE SERVICES & SOLUTIONS

**AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICE LIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

**STEEL POINT SOLUTIONS "STEEL POINT"** is an information technology solution provider for public sector federal civilian, intelligence, department of defense, commercial and non-profit clients. **STEEL POINT** is a certified **HUBZone**, **WOSB** and an **8 (a)** small disadvantaged business and maintains a Dun & Bradstreet (DNB) Customer Performance rating of 95 out of a possible 100.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.gsadvantage.gov>

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GSA IT 70 Schedule Contract # GS35F329DA  
ISO 9001: 2015 Certified: 111909.00  
ISO 27001: 2013 Certified: 2233750  
ISO 20000:2018 Certified: 020115  
CMMI Level 3 Services Appraisal 4411  
CMMI Level 3 Development Appraisal 5343

SBA 8A Certified: 307926  
Hubzone Certified: 55118  
WBE Certified: WBE1901595  
Woman Owned Small Business Certified  
MDOT MBE, DBE, and SBE Certified: 14-380

<b>Contract Number:</b>	GS35F329DA
<b>Modification Effective Date:</b>	May 13, 2020
<b>Period Covered By Contract:</b>	June 01, 2016 – May 31, 2021

## Version Control

Version	Date	Nature of Changes	Created By	Approved By
3.0	5/13/20	Add New Labor Categories/Rates/Descriptions Put On Approved Steel Point Formatted Document Template	Likia T. Hawkins	
2.0	8/1/19	Add New Labor Categories/Rates/Descriptions Put On Approved Steel Point Formatted Document Template	Likia T. Hawkins	
1.1	11/28/17	Add Socio-Economic Status and FOB Destination	Likia T. Hawkins	
1.0	6/1/2016	Original Document	Likia T. Hawkins	

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**INFORMATION FOR ORDERING ACTIVITIES ARE APPLICABLE TO ALL SPECIAL**
**1. SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1.1. GEOGRAPHIC SCOPE OF CONTRACT:**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.  
 The Geographic Scope of Contract will be overseas delivery only.  
 The Geographic Scope of Contract will be domestic delivery only.

**1.2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**
**Ordering Address:**

US Mail/Federal Express	Facsimile (Fax)	E-Mail
STEEL POINT ATTN: GSA Award Resource Center Suite 1001 Calverton, MD 20705	STEEL POINT GSA Award Resource Center 301-383-8129	GSA Award Resource Center GSA@STEELPOINT- LLC.COM

**Payment Address:**

US Mail/Federal Express	EFT/WIRE/ACH
STEEL POINT ATTN: GSA Award Resource Center Suite 1001 Calverton, MD 20705	Reference SAM (System for Award Management) for STEEL POINT SOLUTIONS LLC DUNS: 078647568 CAGE: 6WPP9

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:  
**301-383-8112 – ask for the GSA Award Resource Center.**

**1.3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**1.4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract

**Block 16:** Data Universal Numbering System (DUNS) Number: **078647568**

**Block 30:** Type of Contractor: Small Business 8(a)

**Block 31:** Woman-Owned Small Business: **Yes**

**Block 32:** HUBZone Small Business Concern: **Yes**

Block 37: Contractor's Taxpayer Identification Number (TIN): 46-2809420

Block 40: Veteran Owned Small Business (VOSB): No

**4a.** CAGE Code: 6WPP9

**4b.** Contractor has registered with the System for Award Management (SAM) Database and SBA.

**1.5. FOB DESTINATION**

**1.6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<b>SPECIAL ITEM NUMBER</b>	<b>DELIVERY TIME (Days ARO)</b>
132-51	As mutually agreed on each order

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

i. SIN 132-54 and SIN 132-55, **ACCELERATED SERVICE DELIVERY (7 calendar days or less):** the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.

ii. SIN 132-54 and SIN 132-55, **TIME-CRITICAL DELIVERY (4 hours or less):** the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).



- iii. For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.

**1.7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted**

- 1 Prompt Payment: 1% Net 20, 2% Net 15
- 2 Quantity:
  - 1% discount for order volume of \$100,000+
  - 2% discount for order volume of \$150,000+
  - 3% discount for order volume of \$200,000+
- 3 Dollar Volume: None
- 4 Other Special Discounts (i.e. Government Education Discounts, etc.): Same
- 5 Discount for use of Government Commercial Credit Card: None

**1.8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**1.9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKAGING:**

Not applicable under the scope of this contract.

**1.10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$100.**

**1.11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The maximum dollar value per order for the following Special Item Number (SIN) is \$500,000:  
Special Item Number 132-51 - Information Technology (IT) Professional Services

**1.12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**1.13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**1.14. FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use.

Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service

should be referred to the NTIS Subscription Officer, both at the above address, or telephone number **(703) 487-4650**.

#### **1.15. FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number **(301)975-2833**.

#### **1.16. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- a. Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- b. Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- c. Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- d. Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- e. Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- f. Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- g. Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- h. Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- i. Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- j. Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- k. Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).



### 1.17. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

### 1.18. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

1. Manufacturer;
2. Manufacturer's Part Number; and
3. Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Firefox). The Internet address is <http://www.gsaadvantage.gov>

### 1.19. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f). For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

### 1.20. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
  - a. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
  - b. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

### 1.21. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

#### **1.22. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

#### **1.23. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

#### **1.24. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

#### **1.25. SECTION 508 COMPLIANCE**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes X  
No   

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): [www.steelpoint-llc.com](http://www.steelpoint-llc.com)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

#### **1.26. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- a. A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- b. The following statement:
- c. This order is placed under written authorization from dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

#### **1.27. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)**

- a. The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- b. Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  1. For such period as the laws of the State in which this contract is to be performed prescribe; or
  2. Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- c. The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

#### **1.28. SOFTWARE INTEROPERABILITY**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program.

Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

#### **1.29. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION  
TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable

- b. to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
1. Cancel the stop-work order; or
  2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

- a. Definitions.
- “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
  - “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
  - An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.



## 12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e) (3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - i. The offeror;
  - ii. Subcontractors; and/or
  - iii. Divisions, subsidiaries, or affiliates of the offeror under a common control.

## 13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## 14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## 15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## 16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

As a dynamic, rapidly growing HUBZone, 8a, WOSB the company has supported leading private and public sector organizations implementing innovative, value-driven information technology solutions.

STEEL POINT provides Professional IT Services in the following SIN Categories:

- FPDS Code D301 Facility Management
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

## 17. LABOR RATES

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
<b>Program Manager</b>	\$ 141.02	\$ 143.56	\$ 146.14	\$ 148.77	\$ 151.45
<b>Technical Lead</b>	\$ 108.05	\$ 109.99	\$ 111.97	\$ 113.99	\$ 116.04
<b>Security SME</b>	\$ 150.75	\$ 153.46	\$ 156.23	\$ 159.04	\$ 161.90
<b>Security Architect</b>	\$ 142.57	\$ 145.14	\$ 147.75	\$ 150.41	\$ 153.12
<b>Security Engineer</b>	\$ 162.20	\$ 165.12	\$ 168.09	\$ 171.12	\$ 174.20
<b>Security Engineer Lead</b>	\$ 164.77	\$ 167.74	\$ 170.76	\$ 173.83	\$ 176.96
<b>Systems Engineer I</b>	\$ 95.78	\$ 97.50	\$ 99.26	\$ 101.05	\$ 102.86
<b>Software Engineer Lead</b>	\$ 140.08	\$ 142.60	\$ 145.17	\$ 147.78	\$ 150.44
<b>Software Engineer II</b>	\$ 111.29	\$ 113.29	\$ 115.33	\$ 117.41	\$ 119.52
<b>System Administrator III</b>	\$ 108.05	\$ 109.99	\$ 111.97	\$ 113.99	\$ 116.04
<b>System Administrator II</b>	\$ 94.80	\$ 96.51	\$ 98.24	\$ 100.01	\$ 101.81
<b>System Administrator I</b>	\$ 94.53	\$ 96.23	\$ 97.96	\$ 99.73	\$ 101.52
<b>Test Engineer</b>	\$ 92.47	\$ 94.13	\$ 95.83	\$ 97.55	\$ 99.31
<b>Database Engineer</b>	\$ 51.80	\$ 52.73	\$ 53.68	\$ 54.65	\$ 55.63
<b>Facility Security Officer</b>	\$ 95.87	\$ 97.60	\$ 99.35	\$ 101.14	\$ 102.96
<b>Software Engineer SME</b>	\$ 00.00	\$ 00.00	\$ 201.68	\$ 205.31	\$ 209.01
<b>Security Engineer II</b>	\$ 00.00	\$ 00.00	\$ 128.75	\$ 131.07	\$ 133.43
<b>System Engineer II</b>	\$ 00.00	\$ 00.00	\$ 118.93	\$ 121.07	\$ 123.25
<b>Backup Administrator III</b>	\$ 00.00	\$ 00.00	\$ 119.67	\$ 121.82	\$ 124.02
<b>Backup Administrator II</b>	\$ 00.00	\$ 00.00	\$ 107.40	\$ 109.33	\$ 111.30
<b>Backup Administrator I</b>	\$ 00.00	\$ 00.00	\$ 64.84	\$ 66.01	\$ 67.20
<b>Backup Engineer III</b>	\$ 00.00	\$ 00.00	\$ 93.21	\$ 94.89	\$ 96.60
<b>Network Engineer II</b>	\$ 00.00	\$ 00.00	\$ 114.00	\$ 116.05	\$ 118.14
<b>Cyber Security Engineer Specialist II</b>	\$ 00.00	\$ 00.00	\$ 111.72	\$ 113.73	\$ 115.78
<b>Financial Analyst II</b>	\$ 00.00	\$ 00.00	\$ 107.36	\$ 109.29	\$ 111.26
<b>Acquisition Manager</b>	\$ 00.00	\$ 00.00	\$ 161.91	\$ 164.82	\$ 167.79
<b>Acquisition Professional III</b>	\$ 00.00	\$ 00.00	\$ 118.00	\$ 120.12	\$ 122.29
<b>Configuration Manager Specialist I</b>	\$ 00.00	\$ 00.00	\$ 95.00	\$ 96.71	\$ 98.45
<b>Database Specialist II</b>	\$ 00.00	\$ 00.00	\$ 117.97	\$ 120.09	\$ 122.26
<b>Business Management Consultant SME</b>	\$ 00.00	\$ 00.00	\$ 00.00	\$ 178.14	\$ 181.70
<b>Technical Management Consultant SME</b>	\$ 00.00	\$ 00.00	\$ 00.00	\$ 252.37	\$ 257.42

Note: These rates are the price offered to GSA including IFF.

**18. LABOR CATEGORY DESCRIPTION**

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Security Engineer II	Nine (9) years' experience as a security engineer with a BS in Computer Science of Information Technology. Degree may be substituted with four (4) years of additional security engineer experience.	Designs, implements, and evaluates security systems. Defines security services, conducts risk assessment, and develops risk mitigation strategy. Supports engineering teams and recommends corporate solutions that address security requirements. Supports the enforcement of the design and implementation of security controls/services.	BS-TS/SCI w/FS Poly
System Engineer II	Ten (10) years of experience with a MS degree. In lieu of a MA/MS degree, six (6) additional years or more recent experience as a Systems Engineer	Experience developing systems, products, and/or processes based on a total systems perspective. Consults, plans, analyzes, designs, develops, tests, assures quality, configures, installs, implements, integrates, maintains, and manages systems. Has and maintains a diverse set of skills across multiple technical disciplines with recognized expertise in multiple disciplines and possess advanced knowledge of multiple mature and emerging technologies. Works across organizational boundaries, both internally and externally and helps to drive the relationship between technical solutions and business needs of customers. Analyzes, defines and documents customer needs and required functionality. Designs, develops and tests theoretical and/or physical models and develops the system design, considering operational impacts, performance, testing, manufacturing, cost and schedule, training, maintenance, and support. Performs system level design trade analysis, reviews and approves system specifications and description documents, determines how a system is to be built, tested, and implemented, plans the system development execution and ensures adherence to appropriate standards, policies, principles, and practices. Analyzes system capacity and performance to support problem resolution and system enhancements and monitors systems tests. Responds	BS-TS

		to inquiries from a variety of sources for the purpose of providing technical assistance, consultation, and support, and regularly provides advice and recommends actions and solutions involving complex issues.	
Backup Administrator III	Twelve (12) years' experience with a degree in Computer Science, Computer Security, Computer Networking or a related field of equivalent knowledge. In lieu of experience, certifications in the following disciplines will be accepted: CompTIA Security+, VMWare Certified Associate, Red Hat System Administrator or MCP	Experience evaluating, design, test, implement, maintain, and troubleshoot enterprise backup solutions. Consults, plans, analyzes, designs, develops, tests, assures quality, configures, installs, implements, integrates, maintains, and manages backup solutions. Utilize technical expertise to drive relationship between technical solutions and business needs of customers. Analyzes, defines and documents customer needs and required functionality. Designs, develops and tests theoretical and/or physical models and develops the system design, considering operational impacts, performance, testing, manufacturing, cost and schedule, training, maintenance, and support. Performs system level design trade analysis, reviews and approves system specifications and description documents, determines how a system is to be built, tested, and implemented, plans the system development execution and ensures adherence to appropriate standards, policies, principles, and practices. Analyzes system capacity and performance to support problem resolution and system enhancements and monitors systems tests. Responds to inquiries from a variety of sources for the purpose of providing technical assistance, consultation, and support, and regularly provides advice and recommends actions and solutions involving complex issues.	BS-TS
Backup Administrator II	Seven (7) years' experience with a degree in Computer Science, Computer Security, Computer Networking or a related field of equivalent knowledge. In lieu of experience, certifications in the following disciplines will be accepted: CompTIA Security+, VMWare	Test, implement, maintain, and troubleshoot enterprise backup solutions. Consults, plans, analyzes, designs, develops, tests, assures quality, configures, installs, implements, integrates, maintains, and manages backup solutions. Utilizes data recovery experience to troubleshoot service requests.	BS-TS

	Certified Associate, Red Hat System Administrator or MCP		
Backup Administrator I	Three (3) years' experience with a degree in Computer Science, Computer Security, Computer Networking or a related field of equivalent knowledge. In lieu of experience, certifications in the following disciplines will be accepted: CompTIA Security+, VMWare Certified Associate, Red Hat System Administrator or MCP	Maintain and troubleshoot backup solutions. Proficient in backup and recovery. Utilizes data recovery experience to troubleshoot service requests.	BS-TS
Backup Engineer III	Ten (10) years' experience with a degree in Computer Science, Computer Security, Computer Networking or a related field of equivalent knowledge. In lieu of experience, certifications in the following disciplines will be accepted: CompTIA Security+, VMWare Certified Associate, Red Hat System Administrator or MCP	Experience evaluating, design, test, implement, maintain, and troubleshoot enterprise backup solutions. Consults, plans, analyzes, designs, develops, tests, assures quality, configures, installs, implements, integrates, maintains, and manages backup solutions. Utilize technical expertise to drive relationship between technical solutions and business needs of customers.	BS-TS
Network Engineer II	Ten (10) years of experience with a MS degree. In lieu of a MA/MS degree, six (6) additional years or more recent experience as a Network Engineer.	Analyzes, designs, develops, and/or maintains both hardware and software needed for network communications including local area networks (LAN)s, wide area networks (WAN), the Internet, intranets, and other data communication systems. Possesses experience with most common network components to include routers, switches, firewalls, protocols, VoIP, DNS, remote access, VPN, routing, and switching. Also has knowledge of TCP/IP routing technologies including OSPF, EIGRP, and BGP, in addition to knowledge of applicable business lines/industries. Communicates complex concepts and data effectively and creatively (both written and oral) across multiple organizations, both internal & external, and with executive company and customer management. Performs design, engineering, implementation, maintenance, and upgrade of the local area networks (LAN) and/or wide area network	BS-TS



		<p>(WAN), and/or security infrastructure. Maintains a thorough knowledge of existing network and/or security hardware and software in use to provide third-tier technical and administrative support, and provide complex internal analysis and support of the network and/or security infrastructure. Develops network support processes, procedures and guidelines for troubleshooting network events and performing sustaining tasks. Acts as the technical interface with vendors and other external stakeholders and reviews/makes recommendations on network and/or security service/maintenance arrangements. Designs and maintains network environments to comply with relevant compliance standards and evaluates, consults and makes technology recommendations to senior management. Reviews technical documentation of supported environments to ensure that documentation is accurate and up-to-date.</p>	
<p>Cyber Security Engineer Specialist II</p>	<p>Ten (10) years of experience with a MS degree. In lieu of a MA/MS degree, six (6) additional years or more recent experience as a Cyber Security Engineer.</p>	<p>Provides feedback to design engineers and evaluates end-to-end systems and systems-oriented products through their entire life cycle. Conducts research and evaluates technical performance of software products and overall segments and systems. Ensures products and systems comply with requirements and government information assurance and cyber security standards and practices through formal verification methods. Verifies/validates systems with specific emphasis on network operations and cyber warfare tactics, techniques, and procedures focused on the threat to information networks. Assesses performance using evaluation criteria and technical performance measures. Prepares assessments and cyber threat profiles of current and planned products based on sophisticated testing, research, and analysis. Participates in design reviews of components (hardware and software) to ensure applicability to the current system and traceability of requirements. Reviews test plans/procedures and ensures they verify/validate the requirements. Develops and maintains analytical procedures to meet changing</p>	<p>BS-TS</p>

		requirements. Produces high-quality papers, presentations, recommendations, and findings for senior US government intelligence and operations officials.	
Financial Analyst II	Ten (10) years' experience as Financial Analyst with Bachelor's degree with a business focus. Experience in the preparing of reports that reflect programs/project status in the areas of cost, schedule and performance required. Experience in budget planning, budget preparation and budget execution required.	Responsible for compilation and reporting of programs and budgets, preparing presentations and other materials to support programming and budgeting processes. Prepares program and budget information for submission to stakeholders. Prepares tasking requests, point papers, briefing charts, spreadsheets, memos and other documents within prescribed timelines for review and analysis. Interprets requests for data and facts. Acquires, analyzes and prepares presentations of program and budget data for use in program decision-making. Analyzes funding requirements combined with execution history to develop concise descriptions of impacts and alternatives. Interprets requests for performance measure information and prepares / analyzes program performance measures/metrics. Integrates multiple, distinct, disparate data sources (an example would be budget-performance information pertaining to an operational program or programs) to support decision making. Applies advanced business analytics to data related to budget, finance, schedule, capabilities, etc. Generates performance reports demonstrating measures and metrics. Presents data in a visual and verbal form. Interprets requests for performance measure information and prepares / analyzes program performance measures/metrics.	BS-TS/SCI w/FS Poly
Acquisition Manager	Twenty (20) years' experience in DOD acquisition management, program management, and/or contract management required. A Bachelor's degree in an acquisition related field is required and professional certification at any level from a recognized institution desired but not required. In lieu of a Bachelor's degree, Project	Provide acquisition management support on functions of program management. Assist Government Program Managers in developing program documentation, creating program schedules, tracking program status, evaluation operational and technical alternatives, performing risk assessment and managing integrated product teams. Provide expertise on the myriad of factors that influence cost, schedule, performance and risk. Advise in the	BS-TS/SCI w/FS Poly

	Management Institute PMP certification, or Contract Manager CPCM certification, or DAWIA Level III in any other focus area.	interpretation and tailoring of acquisition regulations/memorandums and ensure affordable, support and effective systems are delivered to the customer. Provides management assistance in analyzing and developing improved policies, plans, methods, procedures and systems of acquisition management programs.	
Acquisition Professional III	Twelve (12) years' experience in DOD acquisition management, program management, and/or contract management required. A Bachelor's degree in an acquisition related field is required and professional certification at any level from a recognized institution desired but not required. In lieu of a Bachelor's degree, Project Management Institute PMP certification, or Contract Manager CPCM certification, or DAWIA Level III in any other focus area.	Provide expertise on the myriad of factors that influence cost, schedule, performance, and risk. Advise in the interpretation and tailoring of Government acquisition regulations/memorandums, and ensure affordable, supportable and effective systems are delivered to the customer. Provides assistance in analyzing and developing improved policies, plans, methods, procedures, and systems of acquisition management programs. Advise in the interpretation and tailoring of DoD/NSA acquisition regulations/memorandums, and ensure affordable, supportable and effective systems are delivered to the customer. Work with government project personnel and contracting, as appropriate, ensuring that all required documentation is completed and included (e.g. verify Section 508 information; acquisition security form and/or Contract Security Classification Specifications. Assist program managers in developing program and acquisition documentation, creating program schedules, tracking program status, evaluating operational and technical alternatives, performing risk assessment and managing integrated product teams (e.g. Test) Utilize established NSA acquisition and financial management policies, procedures, regulations and tools. Support GPM in the identification and collection of Minimum Acquisition Requirements. Provide support to GPM to assure execution within the cost, schedule, and performance baselines. Provide assistance in acquisition process improvement initiatives. Assist the GPM with responses to internal and external requests for information. Provide oversight and compliance review of acquisition documentation at	BS-TS/SCI w/FS Poly

		all levels of preparation. Assist the Government with coordination and advice in the areas of acquisition and program management for Tier I and Tier II Programs.	
Configuration Manager Specialist I	Six (6) years' experience as a CM with a Bachelor's degree in a technical or business discipline. Four (4) years of additional configuration management experience may be substituted for a bachelor's degree. If supporting a development program, one (1) year of experience using a source code control system for a developmental program is required.	Responsible for configuration management (CM) of developmental and operational systems. Works on developmental and operational teams to create and maintain configuration baselines development, test, production, etc.) Supporting developmental and operational systems. Uses or recommends automated CM tools to implement CM policies and procedures. Develops or modifies CM plans, policies, and procedures tailored to the complexity and scope of the developmental or operational system. Implement CM discipline for the entire life cycle of systems from initial requirements/capabilities baselines to system end-of-life. Perform change control and configuration audits. Assist in implementing hardware and software version control processes, policies and procedures. Assist in the use of configuration management tools to store, track, and manage configuration items. Maintain the CM environment for hardware and software product build, staging, testing and integration. Serve as an advisor to (or non-voting member of) Change Control Board (CCB)	BS-TS/SCI w/FS Poly
Database Specialist II	Seven (7) years as a data manager with a Bachelor's degree in a technical or business discipline. Knowledge of document management processes and software; knowledge of how to create, implement, and maintain data file structures, knowledge of the use of system utilities to troubleshoot faulty database information.	Implement and supervise data management procedures. Utilize available automated data management tools to support data management activities; Ensure adequate version control, storage, and retention of program and project data and documentation as directed by the Program Data Manager; Support the Program Data Manager in the conduct of all data management activities. Establish and maintain the DM Plan and DM structure for the program. Coordinates deliverable and non-deliverable documentation schedule. Reports DM status, results, and metrics. Monitors and maintains databases and restructures if needed, including confirming the validity of the data contained in the file databases.	BS-TS/SCI w/FS Poly

		<p>Assist in the creation of structures and standards for use and maintenance of databases, including enabling information to be pulled through various reports ability to org. data through various methods, communication links to users, and availability to user friendly options. Ensure database access and connectivity support by collaborating with end users. Assist in the implementation of database maintenance and security procedures including adding and removing users, and administering quotas. Assist in defining database design and management standards and documenting new and existing systems and procedures. Troubleshoot problems concerning database records and communicate the information to users.</p>	
<p>Business Management Consultant SME</p>	<p>Minimum 10 years relevant experience. Strong written and verbal communication skills. PMI PMP, Agile Certified, or Six Sigma Certified. Ability to articulate complex analytic problems, work effectively without detailed instructions, collaborate and ask questions. In</p>	<p>Be analytical and detail oriented with the ability to multi-task and problem solve across multiple projects; Ability to structure a large amount of information within a process framework; Understand and document the current working process in detail (review, document and assess critical business processes); Facilitating process workshops that involve eliciting process requirements and liaising with users; Analyze the working process to identify gaps and issues requiring resolution; Review and develop current and future state process maps; Perform continuous studies and researches to improve the business process; Collect and analyze data to identify root cause of problems; Reengineer the process and suggest efficient working procedures that satisfy the organization's business goals and objectives; Evaluate work flows and recommend improvements to enhance productivity, maximize efficiency and reduce waste; Focus on driving measurable improvements by deploying Process Improvement / Lean / Six Sigma principles to assigned problems; Plan, lead and implement cross-functional process improvement initiatives; Track the working process and evaluate its effectiveness; Develop metrics that provide data for process</p>	<p>BS-TS/SCI w/Poly</p>



		measurement, identifying indicators for future improvement opportunities; Identify, communicate, and report significant deviations from project plan / quality; Track the working process and evaluate its effectiveness; Educating business users responsible for managing and operating business processes; Gain a clear understanding of contribution, and work with a team spirit by sharing assigned tasks with the overall team per the project schedule; Collaborate with peer teams to resolve design and implementation details as they evolve.	
Technical Management Consultant SME	Minimum 15 years relevant experience. Strong written and verbal communication skills. Expertise in IT Governance, IT Portfolio Organization and Optimization, IT Strategic Planning and IT Roadmap Development, Experience supporting enterprise wide modernization initiatives, ability to quickly produce high-quality briefing materials on a variety of topics, and ability to develop relationships with a wide variety of stakeholders on different team.	Lead the education, assessment, improvement, maturity, and sustainment Organization Framework; Serve as resident advisor to the organization and project team on any and all Technology related matter; Support the assessment of the organization's IT Architecture; Support the evaluation, organization, optimization of the organization's IT Portfolio of IT Investments to be aligned with organizations requirements; Conduct compliance assessments and develop actionable recommendations for continued maturity; Guide and support the organization in the implementation of standards and validated best practices to establish transparency into cost, quality, and value of IT investments across the organization; Assist in training and documenting its current data collection and aggregation methods, business processes, and models; Assist in leveraging the accumulated and mapped out data to advise how IT spend supports desired objectives; Develop and deliver executive briefings on technology adoption to senior level stakeholders; Coach, mentor, and train stakeholders and project team members on framework, best practices, and lessons learned.	BS-TS/SCI w/Poly

**USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

**PREAMBLE**

Steel Point Solutions LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Likia T. Hawkins

[lthawkins@steelpoint-llc.com](mailto:lthawkins@steelpoint-llc.com)

**P: 301-383-8112**

**F: 301-383-8129**



BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)

**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS35F329DA, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- 1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL	BPA	DISCOUNT/PRICE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 2. Delivery:

DESTINATION	DELIVERY	SCHEDULES	/	DATES
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- 3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.
- 4. This BPA does not obligate any funds.
- 5. This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.
- 6. The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT	OF	CONTACT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.
- 8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
  - a. Name of Contractor;
  - b. Contract Number;
  - c. BPA Number;
  - d. Model Number or National Stock Number (NSN);
  - e. Purchase Order Number;
  - f. Date of Purchase;

- g. Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - h. Date of Shipment.
9. The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or –
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.